



POLICY AND RESOURCES SCRUTINY COMMITTEE

9.30 am THURSDAY, 27 NOVEMBER 2014

COMMITTEE ROOMS 1/2 - PORT TALBOT CIVIC CENTRE

PART 1

1. To receive any declarations of interest from Members
2. To receive the Minutes of the Policy and Resources Scrutiny Committee held on 16th October 2014 (*Pages 1 - 6*)
3. To receive the Scrutiny Forward Work Programme 2014/15. (*Pages 7 - 10*)

To scrutinise information and monitoring issues being reported by:

Joint Report of the Director of Environment, Head of Human Resources and Head of Corporate Strategy and Democratic Services

4. Update in Relation to Sickness Absence Data and Feedback from the Sickness Taskforce (*Pages 11 - 30*)

Report of the Head of Corporate Strategy and Democratic Services

5. Blue Badge Scheme in Wales (*Pages 31 - 36*)
6. Customer Services, Contact Centre Performance (*Pages 37 - 52*)

Performance Scrutiny (contained within the circulated Cabinet Board papers)

7. Complaints, Compliments and Comments - Annual Report 2013-14
8. Quarterly Performance Monitoring Report 2014-15 Quarter 2 Performance (1st April 2014 - 30th September 2014)
9. To select appropriate items from the Cabinet Board Agenda for pre-scrutiny (Cabinet Board reports enclosed for Scrutiny Members).
10. Any urgent items (whether public or exempt) at the discretion of the Chairman pursuant to Section 100B (4) (b) of the Local Government Act 1972
11. Access to Meetings to resolve to exclude the public for the following item(s) pursuant to Section 100A(4) and (5) of the Local Government Act 1972 and the relevant exempt paragraphs of Part 4 of Schedule 12A to the above Act.

PART 2

12. To select appropriate private items from the Cabinet Board Agenda for pre-scrutiny (Cabinet Board Reports enclosed for Scrutiny Members).

S.Phillips
Chief Executive

Civic Centre
Port Talbot

Friday, 21 November 2014

Committee Membership:

Chairman: **Councillor D.W.Davies**

Vice Chairman: **Councillor A.Jenkins**

Councillors: Mrs P.Bebell, A.Carter, Ms.C.Clement-Williams,
M.Harvey, Mrs.L.H.James, A.Llewelyn, A.R.Lockyer,
Mrs.K.Pearson, Mrs.S.M.Penry, L.M.Purcell,

A.J.Siddley, J.Warman, I.D.Williams and
Mrs.A.Wingrave

Notes:

- (1) *If Committee Members or non-Committee Members wish to have relevant items put on the agenda for future meetings, then please notify the Chief Executive/Chair eight days before the meeting.*
- (2) *If non-Committee Members wish to attend for an item of interest, then prior notification needs to be given (by 12.00 noon on the day before the meeting). Non-Committee Members may speak but not vote, or move or second any motion.*
- (3) *For pre scrutiny arrangements, the Chair will normally recommend forthcoming executive items for discussion/challenge. It is also open to Committee Members to request items to be raised - though Members are asked to be selective here in regard to important issues.*
- (4) *The relevant Cabinet Board Members will also be invited to be present at the meeting for Scrutiny/ Consultation purposes.*
- (5) *Would the Scrutiny Committee Members please bring the Cabinet Board papers with them to the meeting.*